



# City of Westlake

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*"Vision with Action equals CHANGE"*

## APPLICATION FOR UTILITIES

PLEASE READ THE FOLLOWING INFORMATION BEFORE SIGNING

Deposits received before noon on Monday through Thursday will be connected between 12:00 PM and 3:00 PM on the same day. Deposits received after noon will be connected between 8:00 AM and 11:00 AM the next business day. Friday deposits will be connected on Monday between 8:00 AM and 11:00 AM. State Law requires that we turn gas on and light one appliance in the house, therefore, **SOMEONE MUST BE HOME** during these hours. If a serviceman is unable to turn on utilities on the day specified, a \$20.00 service charge will be required for each return trip. We do not light pilot lights in the attic.

<u>DEPOSITS</u>	<u>GAS</u>	<u>WATER</u>	<u>G/T</u>	<u>S/C</u>	<u>TOTAL</u>
Rent	\$200.00	\$150.00	\$25.00	\$20.00	\$395.00
Own	\$150.00	\$100.00	\$25.00	\$20.00	\$295.00
Commercial	\$200.00	\$150.00	\$35.00	\$20.00	\$405.00

\*G/T deposits and Service Charges are NON-REFUNDABLE.

\*\*Maximum deposits will be charged to a customer who had prior utility services with the City of Westlake and did not clear up any outstanding balances.

<u>GAS</u>	<u>WATER</u>	<u>G/T</u>	<u>S/C</u>	<u>TOTAL</u>
\$250.00	\$150.00	\$25.00	\$20.00	\$445.00

All delinquent accounts will be subject to disconnection of services. Terms for delinquent accounts are as follows:

- (1) A delinquent charge of 10% of the balance will be assessed on your account the day following the due date of the 17<sup>th</sup> of each month. If the 17<sup>th</sup> falls on the weekend, you have until Monday at Noon to pay without a delinquent charge.
- (2) You will NOT receive a delinquent notice. If your account is not paid in full by the 27<sup>th</sup> of each month, your utilities can automatically be cut off without further notice.
- (3) If you are turned off, orange carded, or on the cut off list for nonpayment, you will be charged a \$50.00 reconnect/cut off list fee. In addition, you must pay the full past due amount to be reconnected.
- (4) If your account is paid before 12:00 PM, your utilities will be turned back on the same day. If paid after 12:00 PM, it will be connected on the next business day.

**You will be responsible for all utilities at this address until you have disconnected your service. If you leave this location without disconnecting and someone moves in, you are responsible for their bill because this location is still in your name.**